



Community Development
& Health Network

About Community Development and Health Network (CDHN)

CDHN is a network of individuals and organisations which promotes understanding of community development as an effective way to end health inequalities.

Our network is creating a fairer and more equal society where communities enjoy the best possible health.

We create opportunities for individuals and organisations to connect and share experiences from each other and learn.

We support communities to find their voice and use their expertise and experience to inform decision making and we provide examples of the best ways to tackle health inequality

Our Values

Leading with passion

In all our work we will lead with passion using our expertise and belief in what we are doing to inspire others.

Tenacity and flexibility - We will be tenacious, focused and flexible to ensure an end to health inequalities

Integrity and Respect - Through our words and actions we will work with integrity and respect

Equality and Inclusivity - We will recognise and promote equality and inclusivity to ensure we achieve social justice for all.

Valuing others - We will value individuals, teams, partners and communities recognising this as a key strength to achieving our vision.



Community Development
& Health Network

Training Officer Job Description

Title:	Training Officer
Hours:	30 hours
Location:	CDHN, Mill Street, Newry
Responsible to:	Programme Manager
Salary:	NJC Scale 6 (point 26) £23,398 (pro rata)
Contract:	Until July 2019 (extension to March 2020 subject to funding)

Key Role:

You will be responsible for supporting the Programme Manager to develop and implement a programme working with communities to improve their capacity to self-care by improving health literacy knowledge and skills and facilitating partnership working.

The role has 3 main strands:

- 1. Organising regional networking events*
- 2. Delivering community-based health literacy training*
- 3. Supporting the Project Manager to Coordinate pilot projects that bring together local community, pharmacy and GP practice.*

Main Duties

Networking:

- Organise and facilitate networking events
- Ensure networking events are spread regionally throughout the HSC Trust regions

Training:

- Support the Project Manager to develop health literacy training materials for delivery in a community setting
- Deliver Health Literacy Communication Skills Training to health professionals
- Liaise with CDHN members to identify groups and areas where training can be delivered
- Utilise CDHN website and social media platforms to share resources and information on the project
- Prepare background information and information packs for training

Pilot projects:

- Support the Project Manager to develop 2 pilot projects – bring together two separate multidisciplinary teams of health professionals and communities and facilitate them to define the main issues in relation to selfcare and health literacy and to co-design a range of solutions to develop further.

Relationships and support:

- To engage with CDHN members to identify suitable hosts and partners for Regional Networking events.
- Liaise with CDHN members to recruit community members to attend the training

Other:

- To contribute to the overall strategic development of CDHN
- To undertake any other duties reasonably requested by CDHN

GENERAL

The duties outlined in this job description serve as a guide to the current and major responsibilities of the post. The duties and obligations associated with the post will inevitably vary and develop and the job description will be reviewed on a regular basis. Changes will be subject to consultation with the post-holder.

All employees have a personal responsibility to promote and to support measures designed to create a working environment that is free from harassment or discrimination on the grounds of religion, community background, gender, marital status or disability.

The requirement of flexible and on occasion unsocial working hours is managed through a 'time in lieu' system.

CDHN operates a 'No Smoking on the Premises Policy'.